# Hollywood Church of the Brethren Associate Pastor Job 225 Ferry Road Fredericksburg, Va 22405 540-373-4064 sgaynellechewning@gmail.com

Hollywood Church of the Brethren is becoming a multi-generational ministry, Christ-centered and biblically sound with a strong sense of church as family.

#### **Assistant to the Pastor Position Summary:**

Associate Pastor will be under the supervision of the Pastor as well as the Church Board. They will assist the Pastor in the leadership and service of the ministries at Hollywood Church.

The Associate Pastor should have a biblically sound personal theology in line with the Christian core foundational beliefs as found at Hollywood Church. They should also have interest in a variety of ministry fields such as young adults, visitation and music ministries.

The above are given as examples and are not intended to be all inclusive or in order of importance.

### **Qualifications:**

- 1.Must be a licensed or ordained minister or pursuing this level of ministry with ordination within 3-5 years.
- 2.Must hold a valid driver's license and pass a security clearance as requested by the church.
- 3.Must be a mature, strong leader and team player with experiences bearing witness to these traits.
- 4. Must be grounded in the Word of God with strong convictions on major issues.

#### **Knowledge, Skills and Abilities**

Demonstrate ability to work well with congregational staff of all ages (ie outgoing and friendly)

Demonstrate ability to teach and do presentations; good communicator Demonstrate a teachable spirit, willingness to grow as a leader, and demonstrate personal integrity. Mutual mentoring between congregation, Pastor and Associate Pastor.

Demonstrate effective time management, organizational skills, and decision making skills. Be a good communicator of the Bible.

Demonstrate knowledge of the Bible and be authentic and transparent in his/her lifestyle

Demonstrate qualities of character and personality which merit respect and confidence

Demonstrate current Internet and computer skills (be able to set up online

meetings, Microsoft Word, Powerpoint, etc.)

Demonstrate strong leadership with agape and wisdom.

Demonstrate ability to facilitate effectively small groups and meetings with individuals and groups.

## **Key Duties and Responsibilities**

Meet regularly with the Pastor to determine needs of the church and be given duties to perform.

Oversee with the pastor all age groups and ministries of the church. Attend Church Board Meetings (frequency determined by number of hours employed and Pastor discretion).

Attend our church services and teach Sunday School as directed by the Pastor. Work with the Pastor to train Sunday School teachers and strengthen the program.

Facilitate a deep sense of community and fellowship centered on Jesus Christ.

Preach under the leadership of the Pastor as requested.

Assist with visitation of sick, elderly, as well as other needs of the congregation.

Facilitate small groups.

#### Hours:

This is a Full time Associate Pastor position, with the possible opportunity to transition into the role of Senior Pastor.

If interested, please send your resume (including work history and prior small group leadership) to Hollywood Church of the Brethren (sgaynellechewning@gmail.com) along with a written response to the following questions:

We would like to hear your personal testimony and how you came to know Christ.

We would like to know about your personal calling and the vision that the Lord has laid on your heart.

What are your beliefs about the Bible?

What is your vision for the young adults and young married couples (20's through 40's)? Give an example of how you would facilitate growth in these age groups.